

Asbestos Victims Association (SA) Inc

Annual General Meeting agenda

2016-2017 & 2017-2018

Asbestos Victims Association (SA) Inc Annual General Meeting agenda

Date:	Wednesday 22 January 2020
Time:	10 am
Place:	Level 9, 60 Waymouth Street Adelaide SA 5000

Item	Description	Responsible
1	Welcome and introductions	Acting President/Chairperson
2	Apologies	Office Manager
3	Business arising from previous annual general meeting	President/Chairperson
4	Acceptance of minutes of previous annual general meeting	President/Chairperson
5	President/Chairperson's report	President/Chairperson
6	Treasurer's report	Treasurer
7	Questions to Committee	President/Chairperson
8	Proposed resolutions	President/Chairperson
	Proposed resolution	Moved by
	Proposed that: Peter Baxter be appointed President & Treasurer	

	Proposed that: Maxine Williams be appointed Vice President		
	Proposed that: Lesley Shears be appointed Office Manager		
9	Acceptance of financial statements 2016-2017 & 2017-2018	Treasurer	
10	Acceptance of annual report	President/Chairperson	
11	Appointment of and questions to the auditor	Treasurer	
12	Election of office holders	Returning officer	
13	Meeting close	President/ Chairperson	